

MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: NH 12, Haringhata, Post Office – Simhat, Police Station – Haringhata, District- Nadia, West- Bengal, Pin-741249

City campus, BF-142, Sec-1, Saltlake City, Kolkata - 700064

The Minutes of the Fourth meeting of IQAC held on 27.01.2020 in the Meeting Room of the University Campus, Haringhata at 12 Noon.

Members Present:

1. Prof.(Dr.) Saikat Maitra, Hon'ble Vice – Chancellor and Chairman-IQAC
2. Dr. Somdatta Chakravorty, Director-IQAC
3. Dr.Partha PratimLahiri, Registrar
4. Prof. B.B. Paira, Advisor
5. Dr. Tanushyam Chattopadhyay, Industry Expert-TCS
6. Dr. Atri Bhowmik, Finance Officer
7. Prof. Raja Banerjee, Director, School of Biological Sciences
8. Dr. Jaya Bandhopadhyay, Associate Prof., Department of Biotechnology
9. Mr. Bivash Mallick, Assistant Professor and HoD, IEM
10. Dr. Md. Aftabuddin, Information Scientist
11. Dr. Pradyut Sarkar, Associate Professor, Department of CSE
12. Dr. Amiya Karmakar, Alumni Member
13. Dr. Rina Rani Roy, Associate Professor and HoD, Biotechnology
14. Mr. Asish Nandi, Member as Guardian of Student

Leave of Absence:

1. Dr. Suparna Biswas, Associate Professor , CSE
2. Dr .Indranil Mukherjee, School of Management Science
3. Dr. Debasish Giri. Associate Professor, IT
4. Mr. Mayank Jalan, Chairman, Keventer Agro. Ltd.

The meeting of IQAC was chaired by Hon'ble Vice-Chancellor. The IQAC committee members were welcomed and the following resolutions taken:

1. The minutes of the 3rd meeting of IQAC was circulated along with agenda of the fourth meeting and confirmed
2. A report on the activities conducted by IQAC was read out by the Academic Advisor and the Director, IQAC and interactions with members took place.
3. It was suggested that a Placement Committee comprising of a student member from each program lead by the Placement officer would be formed.
4. It was also decided that members responsible for collecting alumni data has to forward the collected data and report to IQAC.
5. It was expressed that every faculty member and staff of the University should possess an email id in official domain and steps have to be taken in this regard.
6. IQAC committee passed the CAS application of Dr. Koushik Majumder, Assistant Professor, Department of CSE after successful API Review recommendations to

be placed before the Selection Committee of CSE for interview. The Chairman was requested to look into the clarifications sought regarding other CAS applications as discussed in the meeting.

7. The Committee suggested the formation of a Multidisciplinary Departmental Research Centre.
8. The Committee discussed about conduction of Workshops and Training Programs for Non-faculty staff members for better understanding of administrative skills. It was also proposed to organize a workshop on Ergonomics. An awareness program on computer literacy for non-faculty staff of the University was also proposed.
9. It was resolved to constitute an Examination Committee to carry out exam related activities for in-house programs under autonomy.
10. It was observed and discussed that there has been usage of multiple logos by various departments and decided that there should be a single standard logo of the University.
11. A workshop on IPR by Dr. Tanushyam Chaterjee of TCS and Mr. Utasav Banerjee of CTS was proposed to be organized in the Salt Lake Campus of the University.
12. It was decided to request all HoDs to submit a detailed report of Teaching Learning Methods on Digital Pedagogy followed in the Department.
13. The Committee decided to explore the initiation of new B.Tech course in CSBS (Computer Science and Business Studies) in collaboration with TCS.
14. It was advised to include industry representatives (IT, Biotechnology and Management) in Academic and Administrative Audit committees.
15. Re-constitution of AAA (Academic and Administrative Audit) Committee was suggested.
16. It was decided to explore possibilities for application of re-assessment of NAAC grade of the University. In this respect a new NAAC Committee was formed with the following committee members:
 - Prof. B.B. Paira
 - Prof. Sibmay Dasgupta
 - Prof. Raja Banarjee
 - Dr. Indranil Mukherjee
 - Prof. Debashish De
 - Mr. Bivash Mallick

The meeting ended with Vote of Thanks to the Chair.

Chakravorty
11/2/2020
Dr. Somdatta Chakravorty
Director, IQAC
MAKAUT, WB

Maitra
01/02/2020
Prof. (Dr.) Saikat Maitra
Hon'ble Vice-Chancellor
MAKAUT, WB