



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**

(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249

City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

**Minutes of the Meeting regarding Review of filling up of Criteria wise AQAR data held on 06/05/2021 at 05:00 pm on Zoom (ID-897 8917 2295 and PW-467164)**

**Members present:**

1. Hon'ble Vice Chancellor Prof. (Dr.) Saikat Maitra.
2. Prof. B. B. Paira *B. B. Paira*
3. Prof. Indranil Mukherjee *Indranil Mukherjee*
4. Prof. Sujit Mukherjee *Sujit Mukherjee*
5. Prof. Debashis De *Debashis De*
6. Dr. Somdatta Chakravorty
7. Dr. Jaya Bandyopadhyay *Jaya B*
8. Dr. Debasis Giri
9. Dr. Bivash Mallick *Bivash Mallick*
10. Dr. Sriparna Saha
11. Dr. Sankar Prasad Mondal
12. Dr. Abhishek Bhattacharya
13. Dr. Debdut Naskar
14. Dr. Anjan Choudhury *Anjan Choudhury*
15. Dr. Debadrita Panda *Debadrita Panda*
16. Dr. Kunal Chowdhury
17. Mr. Sujoy Mitra
18. Mr. Gourab Som
19. Dr. Kazi Asraf Ali
20. Mr. Sourav Datta Roy *Sourav Datta Roy*

**Minutes and Resolutions:**

1. IQAC director presented the Part A of the 2018-19 form. It was discussed that registered email and alternative email id and contact numbers are to be updated. Details regarding ERP, Online Classes, Water Harvesting, Water Treatment Plantation, Language Training, Webinars, Social/Community Serving activities details are to be mentioned. After receiving all the data, the form is to be pass/approved in the EC meeting.
2. It was discussed that for criteria one the data which needs to be deleted before the submission is to be put in brackets for better understanding. Student feedback form was received and shared. Student feedback's action is to be taken.
3. It was discussed that for criteria two the data were collated from each department. For Courses that didn't start instead of mentioning zero comments is to be mentioned in detail. CO, PO, PSO mapping web page link, Mission and Vision is to be prepared by

all the departments which needs to be approved from Academic Council. Dr. Indranil Mukherjee and Dr. Bivash Mallick were requested to kindly help the departments with mission and vision in consultation with Prof. B. B. Paira.

4. It was discussed for criteria three that all the blank areas are to be filled up as per the data provided.
5. It was discussed for criteria four that pending data from Finance Department is to be acquired on an urgent basis. For digital lecture content preparation YouTube link of the University may be provided with a note.
6. It was discussed for criteria six summarization the report is to be shared with Prof. B.B. Paira for his guidance within three days.
7. It was discussed for criteria seven data pending is to be acquired by Assistant Registrar and for date requirement of different events Ms. Rapti Ray may be contacted for blog details.
8. It was discussed that for final document preparation and presentation the date is fixed on 14<sup>th</sup> May, 2021.

Meeting ended with Thanks to the Chair.

 6/15/2021.

Dr. Somdatta Chakravorty  
Director, IQAC

 06/05/21

Prof. (Dr.) Saikat Maitra  
Hon'ble Vice-Chancellor