



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249

City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Ref. No.: MAKAUT-WB/2023-24/ANWESHAN/001

Dated: 16-10-2023

Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) invites quotation from authorised supplier and Event Management for Cultural Fest 2023 (Anweshan) at Harighanta Campus of the University.

Please follow the Part-A, Part-B, Part-C, Part-D and Part-E of this tender for further details.

PART-A: KEY INFORMATION

Sl. No.	About	Remarks / Date
1.	About the Assignment:	Quotation invites from authorized supplier and Event Management for Cultural Fest 2023 (Anweshan) at Haringhanta Campus of the University.
2.	Name of the Tender Inviting Authority:	Registrar, MAKAUT, WB
3.	Opening date of Submission of bids:	16-10-2023
4.	Last date of Submission of bids:	31-10-2023
5.	Tender Fee:	Rs. 500/- (Rupees Five Hundred only)
6.	University Bank Details for collecting Tender Fee: -	
6.a.	Bank & Branch:	Indian Bank, Salt Lake Branch
6.b.	Bank Account Number:	6360279330
6.c.	Name of the Account:	MAKAUT-WB
6.d.	Type of Account:	Current Account
6.e.	IFS Code:	IDIB000S147
7.	For Any Query (please contact)	registrar@makautwb.ac.in , purchase@makautwb.ac.in
8.	Contact Number	033-2999-1536, 9564065552



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PART-B: TECHNICAL INFORMATION / DOCUMENTS (TO BE PROVIDED BY THE BIDDER)

- 1) Basic Information (to be provided on Company's Official Letterhead):
 - a) Name
 - b) Address
 - c) Contact No.
 - d) E-mail ID
 - e) Contact Person's details (Name, Designation, Contact No. E-mail id)
- 2) Valid Trade License for Financial Year 2023-24
- 3) PAN
- 4) GSTIN
- 5) P. Tax Registration Number
- 6) Last paid Electricity Bill / Telephone Bill (at Official address)
- 7) Tender Fee deposit details:

Sl. No.	Item	Amount	Transaction Details*	Bank Details**	Date
1.	Tender Fee	Rs. 500/-			

*** Mode of Payment (NEFT / Net Banking / UPI / IMPS / Any other mode), Transaction Reference No. with the Date of transaction (Tender Fee has to be deposited separately).**

**** Bank Name & Branch, Bank Account No. of the Bidder from which the amount will be credited to the University Account.**

- 8) Any other necessary information that the bidder would like to mention:
 - a)
 - b)
 - c)
 - d)
 - e)
 - :
 - :
 - :
 - :
 - :

PART-C: BOQ

Artist Deliverables

1. The Radical Array Project T.R.A.P
2. FAKIRA

Production Deliverables

Sound: Output Top RCF TTL55 / VTX / Das Aero / L Acoustic 8-10 pair with 6-8 pair Low Sub, Centre Field RCF / VTX 2 pair, Side Field JBL SRX 728, Drum Sub JBL 1 pair, In-Ear Sennheiser IE 40 Pro 10 nos, Cordless Mic Shure QLXD / Sennheiser EW 500 4 nos, Drum Mic Shure Beta 52A 2 set, Guitar Amp Marshall Jcm 900 1 nos, Bass Guitar Amp Ampeg Svt4 pro 1 nos, Keyboard Amp Roland Kc550 1 nos, and alltech rider of Artist, Professional Sound Engineer 1 nos.

Light: Moving Hade Sharpy / Pointy 26 nos, Led Par 38 nos, Wash Light 10 nos, Profile Light 8 nos, Laser Grid 6 nos, Blinder 4 eye 6 nos, Grinder 2 eye 6 nos, White Warm 10 nos, Smoke 2 nos, Follow 1 nos, Atomic Strobe 12 nos. Console Pearl 2010 1 nos and 1 nos for backup, Professional Light Engineer 1 nos.

Backline: Drum Kit Pearl /Tama/DW 1 Set, Keyboard Stand 2 set, Guitar Stand 4 nos, and all as per Artist Requirement.

Special Effects (SFX): Co2 Jet 4 nos, Stadium Blaster 6 nos, Cold fire Pyro Automatic machine 4 nos.

Stage & Truss: Aluminium/Steel 4 Side 35 feet height, Stage 40 X 32, Ramp 8 X 12, Scrap holding 30x7x7 box, 2 Side IronStairs.

LED Screen: 400 sq ft Customised led P2.9 with Graphics Engineer and Live streaming Facility.

Gen-Van: 62kv 2 nos, With Deisel 11 litres per hrs each Gen van, (12 hrs per day approx.)

Production							
		Type	Model	Quantity		Cost for 2 days	
Sound	Console		Digico SD10	1	Any 1		
			Soundcraft VI3000	1			
			Avid S6L	1			
			VANUE SC 48	1			
			Yamaha CL5	1			
	Speaker	Top		Das Aero	8 pair		Any 1
				VTX	10pair		
				RCF -TTL55	10 pair		
				L Accoustic	8 pair		
		Low Sub		Das Audio	6 pair		Any 1
		VTX	8 pair				

			RCF	6 pair	
			L Accoustic	6 pair	
	Center Field		RCF - HDL 30	2 pair	
	Side Field		JBL SRX 725	1 pair	
			JBL SRX 728	1 pair	
	Drum Sub		JBL	1	
	In-Ear	Sennheiser	IE 40 Pro	10	
	Cordless Mic	Shure	QLXD2	2	
		Sennheiser	EW 500	2	
		Electro Voice	RE 3	2	
	Drum Mic	Shure	Beta 52A	1 set	
	Guitar Amp	Marshall		1	
	Bass Guitar Amp	Marshall		1	
	Keyboard Amp	Marshall		1	
Light	Sharpy			24	
	Led Par			36	
	Wash Light			10	
	Profile Light			8	
	Laser Grid			6	
	Blinder			6	
	Grinder			6	
	White Warm			10	
	Smoke			2	
	Follow			1	
	Console	Pearl	1024A	1	
Backline	Drum Kit	Pearl /Tama		1 kit	
	Keyboard Stand			2	
	Guitar Stand			3	
SFX	Co2 Z			4	
	Stadium Blaster			6	
	cold fire paio			4	
Truss	Alluminium 4 Side 35 feet hieght			1	
Stage	32x28			1	
Ramp	8x12			1	
scrap holding	30x7x7 box			1	
LED	300 sqft			1	

Please Note: Fooding (lunch & dinner) for vendors needs to be arranged by the organizers strictly for both the days of the event and no mismanagement will be considered in this case. If the organizer is not willing to take care of this, then another amount of ₹10,000 will be charged extra for this purpose. Our vendors play a key role to the success of an event, so we urge the organizers to take care of the vendor's hospitality in the same manner they treat their guests. Oil cost of gen van is given approx.



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PART-D: BOQ

<u>Sl. No.</u>	<u>Item/Job</u>	<u>Quantity</u>	<u>Item Rate (Rs.)</u>	<u>Item Value (Rs.)</u>
01.	Cultural Fest 2023 (All the events including as per the University requirement). Stage & Truss with Aluminum.	02 days		
Item Value (excl. GST)				
<i>Add: GST @%</i>				
Grand Total (incl. all)				

OR

<u>Sl. No.</u>	<u>Item/Job</u>	<u>Quantity</u>	<u>Item Rate (Rs.)</u>	<u>Item Value (Rs.)</u>
01.	Cultural Fest 2023 (All the events including as per the University requirement). Stage & Truss with Steel.	02 days		
Item Value (excl. GST)				
<i>Add: GST @%</i>				
Grand Total (incl. all)				

Bids must be submitted as per the “Part-E” of this tender (General Terms & Conditions). So, before submitting the bid documents, interested vendors are requested to carefully go through the same to avoid cancellation / rejection of the bid or any unnecessary complications in future in this regard.



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PART-D: GENERAL TERMS & CONDITIONS

1. The bidder should be a registered firm under prevailing rules having an office in India, preferably West Bengal and will provide essential registration numbers like PAN, GSTIN, Profession Tax, etc.
2. The tendering process will be should be submitted in properly sealed envelopes (no stapling). There should be separate sealed envelopes for Technical Bid and Commercial / Financial Bid. The envelopes should be addressed to the Registrar, MAKAUT, WB. The Tender Reference Number, Tender Date, Title of the tender, Name and Address of the vendor should be properly mentioned on the envelopes. Envelope in unsealed condition or without having any of the above information will not be considered for further process. Bid documents are to be dropped in the specified tender box at the Haringhata Campus of the University
3. Apart from the above list mentioned in Part-C of this tender notice, the University may ask the bidder for any other document(s) / information, if feels necessary. The bidder has to furnish the document(s) / information immediately failing which his bids will be rejected.
4. All the documents should be authenticated with official stamp and signature / signatures thereon by the bidder.
5. Submission of false document(s) / information by the bidder will result into cancellation of bid and the University maytake strict action against that bidder.
6. The vendor should have the prior experience of having event management in Library/University/Colleges. The list of the clients with contact details and copy of work order to be provided along with the tender document.
7. Any document sent in .jpeg / .jpg / .doc / .docx / .xls / .xlsx format will not be accepted.
8. The University reserves the right to accept or reject any bid without showing any reason.
9. Any dispute which may arise between the bidder and the University regarding this bidding shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
10. Being the lowest bidder (L1) in term of quoted amount (incl. all) may not be the only condition to receive the order, other criteria like having PAN, GSTIN, location of office, etc. may also be considered during selection of the eligible bidder. Decision of the University in such case will be the final.
11. In case the selected bidder is unable to supply the items after being selected to supply the items or after receiving the respective order from the University, the bidder should immediately inform the University Authority about the same by e-mail. Decision of the University in such case will be the final.
12. Delivery of the items to the destination is solely the bidder's responsibility and no extra charge will be paid by the University for the same. Any damage of the item during transit will be the responsibility of the bidder.
13. Govt. levies will be as per existing Government Rules. The University will provide DSIR Certificate against which all permissible tax relief has to be ensured.
14. If any vendor is registered under GST Composite Scheme, the same is to be mentioned in Part-C (Item No.4). The same may also be mentioned in the BOQ.
15. Payment will be subject to successful delivery and installation of the required items and necessary approval of the Competent Authority of the University. No additional payment will be made by the



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University towards installation charges.

16. The bidder should submit GST-compliant bill / invoice for GST bill / invoice. Copy of the order received by the vendor always should be attached to the challan and bill / invoice.
17. PAN, GSTIN and Bank details of the bidder are to be mentioned in the bill / invoice.
18. Statutory deductions (if any) during payment process will be made as per existing Government Rules.
19. Payment will be made only in favour of the bidder's bank account and any exception in this regard will be subject to the consideration of the Competent University Authority only.

**Registrar
MAKAUT, WB**