



Ref. No. :

Date :

Ref No: 27.03/MAKAUT/REG/REGSUB/2024-01

DATE: 27-03-24

## NOTICE

This is to notify to all the affiliated colleges (both AICTE & Non- AICTE) running different UG and PG courses that the Registration forms along with the documents for the AY 2023-24 will be collected according to the list provided along with this notice. The following documents to be submitted are:

1. Registration Application Form – **duly signed**
2. DOB Proof (10<sup>th</sup> Admit / DOB Certificate) – **self attested photo copy**
3. Allotment Card for Allotted Candidates - **self attested photo copy**
4. 12<sup>th</sup> Marksheet (For UG Candidates) / Final Graduation / Qualifying Marksheet (For PG candidates) - **self attested photo copy**
5. Aadhar Card - **self attested photo copy**
6. Domicile Certificate - **self attested photo copy**
7. Caste Certificate (For SC/ ST/ OBC Candidates) - **self attested photo copy**
8. For PG Candidates, **Original Migration Certificate** (for candidates passed out from Other Universities) / **Original Registration Certificate** (for candidates passed from MAKAUT, WB).
9. Anti ragging form as provided in the website ([antiragging.in](http://antiragging.in)).
10. A declaration by Principal/ Director of the college that “submitted documents (copies) are the same those have been uploaded in the Registration Portal” (**Format attached with this notice**).

The schedule for submission of documents college wise is attached with this notice for the same.

All the colleges are requested to strictly adhere by the notice and submit the same in the University Record Cell, at Main Campus Haringhata, Nadia. In case of any query please contact the Registrar's Department, MAKAUT, WB

*Lahiri*  
27/3/24

(Dr. Partha Pratim Lahiri)  
REGISTRAR, MAKAUT, WB

**Format of Declaration by the Principal/Director of the Institute on Institute Letterhead (Not applicable for Govt. Colleges)**

1. I the Principal/Director of ..... College, ..... (Address) ....., affiliated to MAKAUT, WB, hereby declare that all the rules, regulations, guidelines issued by AICTE/WBJEE/Higher Education Department, Govt. of West Bengal, and the University (MAKAUT, WB) from time to time have been followed while admitting the students in different academic programs and are eligible for the registration of the University.
2. The institute has taken admissions of students within the sanctioned capacity and following the eligibility of the students as per rules and regulations as applicable.
3. If any discrepancies found relating to registration, University may take appropriate measures.
4. I hereby confirm that, the statements made in paragraphs 1 to 4, are true to the best of my knowledge and belief, without any coercion or undue influence, on this day of.....2024.

(Principal/Director)

Name:

College Address:

Contact no.

Email id:

Stamp and Seal

Endorsed

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Others/Trusty

**College Wise List For Submission Of Registration Forms For Academic Session 2023-24**

Date	Day	Code	Code	Code	Code	Code	Code	Code
01-04-2024	Monday	102	356	110	111	112	113	345
2-4-2024	Tuesday	259	160	174	123	318	313	186
3-4-2024	Wednesday	255	127	129	143	152	130	309
4-4-2024	Thursday	266	201	226	145		169	176
5-4-2024	Friday	193	104	180	297	213	183	275
8-4-2024	Monday	142	310	126	115	136	150	244
9-4-2024	Tuesday	263	230	238	253	364	301	103
12-4-2024	Friday	120	216	328	124	161	189	323
15-4-2024	Monday	125	242	134	108	198	252	155
16-4-2024	Tuesday	322	168	187	212	119	199	202
17-4-2024	Wednesday	287	288	304	336	338	344	359
18-4-2024	Thursday	170	349	350	149	131	106	330
19-4-2024	Friday	173	355	384	116	122	121	175
22-4-2024	Monday	159	177	208	211	236	256	107
23-4-2024	Tuesday	192	195	220	221	265	182	133
24-4-2024	Wednesday	194	164	165	154	299	209	210
25-4-2024	Thursday	381	101	117	377	206	214	276
26-4-2024	Friday	257	271	153	105	109	156	352
29-4-2024	Monday	118	158	139	137	178	163	188
30-4-2024	Tuesday	294	215	234	240	241	264	269
2-5-2024	Thursday	273	277	278	279	281	286	290
3-5-2024	Friday	148	291	292	296	343	298	306
6-5-2024	Monday	311	312	314	320	321	324	326
7-5-2024	Tuesday	329	331	332	333	337	339	340
9-5-2024	Thursday	341	342	289	346	347	348	351
10-5-2024	Friday	353	354	358	362	365	376	386
13-5-2024	Monday	382	383		334	385	388	387

**Note:- Please bring the Authorisation letter along with student list and college stamp.**