



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**

(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

**Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249**

**City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064**

Ref. No.: MAKAUT-WB/2022-23/BOOK-IE/006/2<sup>ND</sup>CALL

Dated: 16-06-2022

Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) invites quotation from authorised supplier for Supply of Book for the Department of Industrial Engineering at Library, Harighanta Campus of the University.

Please follow the Part-A, Part-B, Part-C, Part-D and Part-E of this tender for further details.

**PART-A: KEY INFORMATION**

| <b><u>Sl. No.</u></b> | <b><u>About</u></b>                                  | <b><u>Remarks / Date</u></b>  |
|-----------------------|--|---|
| 1.                    | About the Assignment:                                | Supply of Book for the Department of Industrial Engineering and Technology at Library, Harighanta Campus of the University. |
| 2.                    | Name of the Tender Inviting Authority:               | Registrar, MAKAUT, WB   |
| 3.                    | Opening date of Submission of bids:                  | 16-06-2022  |
| 4.                    | Last date of Submission of bids:                     | 04-07-2022  |
| 5.                    | Tender Fee:  | Rs. 500/- (Rupees Five Hundred only)  |
| 6.                    | University Bank Details for collecting Tender Fee: - |   |
| 6.a.                  | Bank & Branch:                                       | Indian Bank, Salt Lake Branch   |
| 6.b.                  | Bank Account Number:                                 | 6360279330  |
| 6.c.                  | Name of the Account:                                 | MAKAUT-WB   |
| 6.d.                  | Type of Account:                                     | Current Account   |
| 6.e.                  | IFS Code:  | IDIB000S147   |

**PART-B: TECHNICAL INFORMATION / DOCUMENTS (TO BE PROVIDED BY THE BIDDER)**

- 1) Basic Information (to be provided on Company's Official Letterhead):
  - a) Name
  - b) Address
  - c) Contact No.
  - d) E-mail ID
  - e) Contact Person's details (Name, Designation, Contact No. E-mail id)
- 2) Valid Trade License for Financial Year 2021-2022
- 3) PAN
- 4) GSTIN
- 5) P. Tax Registration Number
- 6) Last paid Electricity Bill / Telephone Bill (at Official address)
- 7) Tender Fee deposit details:

| Sl. No. | Item       | Amount    | Transaction Details* | Bank Details** | Date |
|---------|------------|-----------|----------------------|----------------|------|
| 1.      | Tender Fee | Rs. 500/- |                      |                |      |

**\* Mode of Payment (NEFT / Net Banking / UPI / IMPS / Any other mode), Transaction Reference No. with the Date of transaction (Tender Fee has to be deposited separately).**

**\*\* Bank Name & Branch, Bank Account No. of the Bidder from which the amount will be credited to the University Account.**

- 8) Any other necessary information that the bidder would like to mention:
  - a)
  - b)
  - c)
  - d)
  - e)
  - :
  - :
  - :
  - :
  - :
  - :

**PART-C: BOQ**

|    | <b>TITLE</b>   | <b>AUTHOR</b>                                  | <b>PUBLISHER</b>                 | <b>No. of Copies</b> | <b>Unit Price</b> | <b>Discount %</b> | <b>Total Cost</b> |
|----|--|--|----------------------------------|----------------------|-------------------|-------------------|-------------------|
| 1  | A guide to the ergonomics of manufacturing                   | M Halende                                      | East-west press                  | 5                    |                   |                   |                   |
| 2  | A guide to the project management body of knowledge          | Project management institute                   | Pmi                              | 5                    |                   |                   |                   |
| 3  | An introduction to supply chain management                   | E prater                                       | Business expert press            | 4                    |                   |                   |                   |
| 4  | Analysis of inventory systems                                | Hadley, g and whitin, t m                      | Prentice hall                    | 3                    |                   |                   |                   |
| 5  | Applied statistics and probability for engineers             | Douglas c. Montgomery, george c. Runger        | Wiley                            | 3                    |                   |                   |                   |
| 6  | Design and analysis of experiments                           | Montgomery, d c                                | Wiley                            | 5                    |                   |                   |                   |
| 7  | Designing and managing the supply chain                      | Levi, d s, kaminsky, p and levi, e s           | Mcgraw hill.                     | 4                    |                   |                   |                   |
| 8  | Essentials of management                                     | Koontz, h and o donnel, c                      | Mcgraw hill.                     | 4                    |                   |                   |                   |
| 9  | Facilities planning  | Tompkins, white, bozer, and tanchoco           | Wiley                            | 4                    |                   |                   |                   |
| 10 | Facility layout and location                                 | Francis, white, and mcginnis                   | Prentice hall                    | 4                    |                   |                   |                   |
| 11 | Factory physics  | Wallace j. Hopp, mark l. Spearman              | Waveland, isbn: 9781577667391    | 2                    |                   |                   |                   |
| 12 | Fundamentals of quality control and improvement              | Mitra, a.                                      | Wiely                            | 5                    |                   |                   |                   |
| 13 | Human factors in engineering and design                      | Sanders, m. S. and mccormick, e. J             | Mcgraw hill.                     | 3                    |                   |                   |                   |
| 14 | Introduction to ergonomics                                   | Bridger, r. S                                  | Crc                              | 4                    |                   |                   |                   |
| 15 | Introduction to operation research                           | Hillier f s and lieberman g j, nag, b and basu | Mcgraw hill.                     | 5                    |                   |                   |                   |
| 16 | Introduction to statistical quality control                  | Montgomery, d c                                | wiley                            | 4                    |                   |                   |                   |
| 17 | Introduction to work study                                   | George k and wynne c r                         | International labor organization | 2                    |                   |                   |                   |
| 18 | Inventory control: theory and practice                       | Starr, k k and d w miller                      | Prentice-hall                    | 4                    |                   |                   |                   |
| 19 | Inventory management and production planning and scheduling  | Silver, e a, pyke, d f and peterson, r         | wiley                            | 2                    |                   |                   |                   |
| 20 | Inventory management and production planning and scheduling, | Silver, e a, pyke, d f and peterson            | wiley                            | 4                    |                   |                   |                   |
| 21 | Iso 9001: 2015 Quality management systems - requirements     |  | Iso or bis                       | 2                    |                   |                   |                   |

|    |  |   |  |   |  |  |  |
|----|--|---|--|---|--|--|--|
| 22 | Iso/ts 9002: 2016<br>Guidelines on the application of<br>iso 9001:2015                         |   | Iso or bis                             | 2 |  |  |  |
| 23 | Managerial and engineering<br>economy  | Taylor, g a   | Van nostrand<br>reinhold inc           | 4 |  |  |  |
| 24 | Modern production<br>management  | Buffa, e s  | Wiley eastern                          | 4 |  |  |  |
| 25 | Motion and time study: design<br>and measurement of work                                       | Barnes, r. M  | wiley                                  | 4 |  |  |  |
| 26 | Occupational biomechanics  | Don b. Chaffin  | wiley                                  | 2 |  |  |  |
| 27 | Operations research  | Kanti swarup, p.k.<br>Gupta and man mohan               | Sultan chand &<br>sons, new delhi.     | 3 |  |  |  |
| 28 | Plant layout and materials<br>handling   | G k agarwal   | Jain brother                           | 4 |  |  |  |
| 29 | Principles of inventory and<br>materials management  | Tersine, r j  | Ptr prentice hall                      | 4 |  |  |  |
| 30 | Principles of quality control  | Banks, j  | wiley                                  | 3 |  |  |  |
| 31 | Principles of soft computing   | S.n. Deepa s.n.<br>Sivanandam                           | wiley                                  | 5 |  |  |  |
| 32 | Product and process design for<br>quality, economy and reliability                             | Dukkipati, r v and pradip<br>k ray                      | New age<br>international               | 5 |  |  |  |
| 33 | Product design and<br>development  | Ulrich, k t and eppinger,<br>s g                        | Mcgraw hill.                           | 5 |  |  |  |
| 34 | Production and process design<br>for quality, economy and<br>reliability                       | Rao, d v and ray, p k                                   | New age<br>international<br>publishers | 6 |  |  |  |
| 35 | Production planning and<br>inventory control   | Narasimhan, s l,<br>mcleavy, d w and<br>billington, p j | Prentice-hall                          | 4 |  |  |  |
| 36 | Productivity management:<br>planning, measurement and<br>evaluation control and<br>improvement | Scott sink, d   | wiley                                  | 4 |  |  |  |
| 37 | Project management: a<br>systems approach to planning<br>and controlling                       | Kerzner, h  | Wiley                                  | 5 |  |  |  |
| 38 | Projects: planning, analysis,<br>selection, implementation &<br>review                         | Chandra, p  | Mcgraw hill.                           | 6 |  |  |  |
| 39 | Quantitative techniques in<br>management   | N. D. Vohra   | Tata mcgraw-<br>hill education         | 5 |  |  |  |
| 40 | Scientific inventory<br>management   | Buchan, j and e<br>koenisberg                           | Prentice hall                          | 3 |  |  |  |
| 41 | Vba for modelers: developing<br>decision support systems with<br>microsoft office excel        | S. Christian albright                                   | Cengage, isbn:<br>9781285869612        | 4 |  |  |  |

**Bids must be submitted as per the “Part-D” of this tender (General Terms & Conditions). So, before submitting the bid documents, interested vendors are requested to carefully go through the same to avoid cancellation / rejection of the bid or any unnecessary complications in future in this regard.**

**PART-D: GENERAL TERMS & CONDITIONS**

1. The bidder should be a registered firm under prevailing rules having an office in India, preferably West Bengal and will provide essential registration numbers like PAN, GSTIN, Profession Tax, etc.
2. The tendering process will be should be submitted in properly sealed envelopes (no stapling). There should be separate sealed envelopes for Technical Bid and Commercial / Financial Bid. The envelopes should be addressed to the Registrar, MAKAUT, WB. The Tender Reference Number, Tender Date, Title of the tender, Name and Address of the vendor should be properly mentioned on the envelopes. Envelope in unsealed condition or without having any of the above information will not be considered for further process. Bid documents are to be dropped in the specified tender box at the Haringhata Campus of the University
3. Apart from the above list mentioned in Part-C of this tender notice, the University may ask the bidder for any other document(s) / information, if feels necessary. The bidder has to furnish the document(s) / information immediately failing which his bids will be rejected.
4. **Books from the attached list are to be supplied fully or partially.**
5. **Flat discount on books are invited.**
6. **Books are to be supplied within 1and 1/2 months .Foreign books are to be supplied within 3 months. Otherwise the order will be considered as canceled and the order will go to the next vendor.**
7. **If there is low priced edition or Indian edition of the book is available then that edition is to be supplied.**
8. **Price proof of the books supplied is to be attached with the challan copy.**
9. **If there is latest edition available that is to be supplied.**
10. IF there is any damage , dispute in the name , author is found then that book will not be accepted.
11. Books are to be supplied in the address given below:
12. All the documents should be authenticated with official stamp and signature / signatures thereon by the bidder.
13. Submission of false document(s) / information by the bidder will result into cancellation of bid and the University maytake strict action against that bidder.
14. The vendor should have the prior experience of having supplied the books in Library/University/Colleges. The list of the clients with contact details and copy of purchase order to be provided along with the tender document.
15. Any document sent in .jpeg / .jpg / .doc / .docx / .xls / .xlsx format will not be accepted.
16. The University reserves the right to accept or reject any bid without showing any reason.
17. Any dispute which may arise between the bidder and the University regarding this bidding shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
18. Being the lowest bidder (L1) in term of quoted amount (incl. all) may not be the only condition to receive the order, other criteria like having PAN, GSTIN, location of office, etc. may also be considered during selection of the eligible bidder. Decision of the University in such case will be the final.
19. In case the selected bidder is unable to supply the items after being selected to supply the items or after receiving the respective order from the University, the bidder should immediately inform the University Authority about the same by e-mail. Decision of the University in such case will be the final.



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20. Delivery of the items to the destination is solely the bidder's responsibility and no extra charge will be paid by the University for the same. Any damage of the item during transit will be the responsibility of the bidder.
21. Govt. levies will be as per existing Government Rules. The University will provide DSIR Certificate against which all permissible tax relief has to be ensured.
22. If any vendor is registered under GST Composite Scheme, the same is to be mentioned in Part-C (Item No.4). The same may also be mentioned in the BOQ.
23. Payment will be subject to successful delivery and installation of the required items and necessary approval of the Competent Authority of the University. No additional payment will be made by the University towards installation charges.
24. The bidder should submit GST-compliant bill / invoice for GST bill / invoice. Copy of the order received by the vendor always should be attached to the challan and bill / invoice.
25. PAN, GSTIN and Bank details of the bidder are to be mentioned in the bill / invoice.
26. Statutory deductions (if any) during payment process will be made as per existing Government Rules.
27. Payment will be made only in favour of the bidder's bank account and any exception in this regard will be subject to the consideration of the Competent University Authority only.

**Sd/-  
Registrar  
MAKAUT, WB**